

Working Group Terms of Reference

Type:	Operational Working Group
Title:	Participation Working Group (PWG)
Objective:	To provide SNZ with expert advice on concepts to support the strategic outcome of more people swimming more often
Responsible to:	Head of Participation & Events

1. Working Group Members

The PWG will split into two sub-groups, both with a participation focus, and will comprise the following members respectively:

1. Competitive Focus

- SNZ Head of Participation & Events (Chair)
- SNZ Event Manager
- SNZ Disability & Para Swimming Participation Manager
- Up to 8 other individuals from across the swimming community ensuring a diverse group of stakeholders to be appointed by the Head of Participation & Events

2. Recreational Focus

- SNZ Head of Participation & Events (Chair)
- SNZ Disability & Para Swimming Participation Manager
- SNZ Membership Services Manager
- Up to 8 other individuals from across the swimming community ensuring a diverse group of stakeholders to be appointed by the Head of Participation & Events

SNZ may invite other interested parties as required from time to time.

2. Selection

SNZ will call for expressions of interest to the Participation Working Group.

3. Duties and Responsibilities

3.1 The working groups shall meet as and when required by the Head of Participation & Events to conduct a holistic review and provide advice on concepts (new or existing) to support the strategic outcome of getting more people swimming more often in their respective sub-group focus areas. Meetings can be either in person or phone/video conference as determined by the Head of Participation & Events.

3.2 The working groups will review and provide feedback to the SNZ Participation team upon existing structures in place that support more people swimming more often. This

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may include considering membership feedback that has been sought as well.

3.3 The working groups will provide external advice to the SNZ Participation team on concepts and their development to support more people swimming more often.

3.4 The working groups will be a mechanism to raise concerns from the membership to the SNZ Participation team.

4. Authority

4.1 These working groups shall operate within the abovementioned duties and responsibilities.

4.2 These working groups shall have no executive powers with regard to its findings and recommendations, but will provide recommendations to SNZ via the Head of Participation & Events.

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