



## **NORTH SHORE AMATEUR SWIMMING CLUB INCORPORATED**

### **JOB DESCRIPTION**

POSITION	Development Coach (DC)
REPORTS TO	Performance Pathways Coach (PPC)
HOURS OF WORK	30 hours per week
PLACE OF WORK	AUT Millennium & National Aquatic Centre (17 Antares Place, Albany) Takapuna Aquatic Centre (37 Killarney St, Takapuna) Milford Primary School (34/36 Shakespeare Rd, Milford)

In consultation with you, the above hours and place of work may vary from time to time, to coincide with pool side coaching requirements.

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### **OVERVIEW**

Under direction of the Coaching Leadership Team (CLT), you will be responsible for assisting in the delivery of the NSS Development Program. The prime goal for the Development Programme is to train and develop swimmers for the next step in the NSS pathway, the Performance programme. The main competitions are Auckland Championships and Auckland Level Meets, Division two, National Age Groups and NZ Short Course Championships.

### **DUTIES AND RESPONSIBILITIES**

#### **Coaching**

- Coach NSS swimmers irrespective of competency level or squad, as required.
- Inspire and encourage full and active participation in every training session by all squad members.
- Conduct training sessions in a professional manner, supervising and encouraging swimmers to achieve both competitive improvement and enjoyment of the sport of swimming.
- Liaise with PPC weekly re: information, squad updates and changes
- Assist in evaluation of swimmers through meets or club night.
- Attend club night as required.
- Attend meets in consultation with PPC as mutually agreed.

## **Administration**

- Attend NSS Coaches team meetings.
- Assist with season planning aligned to the NSS LTAD Model with competitions, dryland, drills, skills, camps, social events, guest speakers, club nights, stroke clinics, and team meetings.
- Maintain a personal coaching portfolio including individual swimmer evaluation, professional development documentation, attendance roll, logbook and stroke drills.
- Provide assistance on tasks for Administration Manager (AM) and the CLT when required.
- In conjunction with the AM, manage and assign volunteers for NSS events, away meets and camps.
- Collect, compile and edit content for NSS social media platforms, event fliers and website.

## **Personal Attributes**

- Professional and friendly in dealing with athletes as well as other stakeholders including coaches, parents, officials, volunteers, facilities and sponsors.
- Be a positive solution focussed supportive team member.
- Exhibits a passion for their role and club. Encourages a sense of enjoyment in the workplace.
- Understand the philosophy of NSS and actively support the direction of NSS.
- Excellent communication skills.
- Look for and take up opportunities for continual personal and professional development.
- Is innovative in approach and is able to maintain knowledge of the latest research and developments in swimming and swim coaching.
- Has high personal and professional ethical standards.
- Takes ownership for successes and failures.
- Shares relevant information across the NSS team.
- Presents ideas & concepts logically and clearly.